



राष्ट्रीय डिजाइन संस्थान  
National Institute of Design  
मध्यप्रदेश Madhya Pradesh

(An Institute of National Importance under DPIIT, Ministry of Commerce and Industry, Govt. of India)

NIDMP/ 1-70/Admin/SC/ST-Cell/2022-23

Date 29.09.2022

**OFFICE ORDER NO: 208/2022**

**Subject: SC/ST Cell**

The SC/ST Cell has been reconstituted to resolve all the affairs and problems related to the SC/ST Students and Employees of the Institute, comprising the following:

- |   |                    |
|---|--------------------|
| (i) Mr. Pramod Kumar Marshal,<br>Associate Senior Faculty | - Chairperson      |
| (ii) Shri Anil Kumar Bhaskar, Faculty                     | - Member           |
| (iii) Ms. Simi Mathew<br>Senior Superintendent (Accounts) | - Member           |
| (iv) Shri Parshant, AAO (Academics)                       | - Member           |
| (v) Ms. Shejal Diwan, Assistant Engineer (IT)             | - Member Secretary |

2. The responsibilities of the SC/ST Cell shall be as follows:

- To deal with all matters related to SC/ST
- To ensure implementation of SC/ST reservation policies in the Institute.
- Handling the complaints received in writing from SC/ST students/employees and to address it to concerned office or person for resolution.
- Conducting/Coordinating Training Programmes on SC/ST related matters for Students and Employees from time to time.

3. This Supersedes Office Order No. 303/2021 dated 22.12.2021 and has been issued with the approval of the competent authority.



  
Chief Administrative Officer  
National Institute of Design, Madhya Pradesh

Copy to:

- All members of the Old/New Committee (by name)
- PA to Director, NID MP – for kind information, please
- Registrar, NID MP – for kind information, please
- CFA, AO, NID MP- for kind information, please
- AE(IT), NID MP- for uploading to Intranet, please
- Guard File